



**SACRAMENTO REGIONAL TRANSIT DISTRICT  
SB 1561 OVERSIGHT COMMITTEE MEETING  
A G E N D A**

**Friday, May 1, 2009  
9:00 A.M. – 11:00 A.M.  
REGIONAL TRANSIT AUDITORIUM  
1400 29TH STREET, SACRAMENTO  
(29th Street Light Rail Station/Bus 30, 36, 38, 50E, 67, 68)**

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**ROLL CALL** — Tim Brown, Linda Budge, Christina DeMoss-Giffin, Ryan Loofbourrow, Susan Stieber

**BUSINESS**

1. Motion: Approval of Action Summary – SB 1561 Oversight Committee Meeting of April 10, 2009
2. Information: Training Matrix – Attachment A (Sakauye)  
Training Outline – Attachment B (Sakauye)
3. Information: Discussion of training curriculum (Lonergan)

**PUBLIC ADDRESSES COMMITTEE ON MATTERS NOT ON THE AGENDA\***

**ADJOURN**

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\*NOTICE TO THE PUBLIC

Sacramento Regional Transit District encourages participation in the meetings of this Committee. At each open meeting, members of the public shall be provided with an opportunity to directly address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee. Please fill out a speaker card and give it to the RT Staff if you wish to address the Committee.

This agenda may be amended up to 72 hours prior to the meeting being held. An agenda, in final form, is located by the front door of Regional Transit's building at 1400 – 29<sup>th</sup> Street.

Any person(s) requiring accessible formats of the agenda or assisted listening devices/sign language interpreters should contact the Senior Administrative Assistant of the Sacramento Regional Transit District at 916/556-0449 or TDD 916/483-4327 at least 72 business hours in advance of the Committee Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on file with the Chief Operating Officer of the Sacramento Regional Transit District and are available for public inspection at 1400 29<sup>th</sup> Street, Sacramento, CA. Any person, who has questions concerning any agenda item, may call the Senior Administrative Assistant of the Sacramento Regional Transit District at 916/556-0449 to make inquiry.

**SACRAMENTO REGIONAL TRANSIT DISTRICT  
SB 1561 OVERSIGHT COMMITTEE  
MEETING MINUTES  
April 10, 2009**

**ROLL CALL:** Roll Call was taken at 9:02 a.m.

**PRESENT:** Tim Brown, Linda Budge, Christina DeMoss-Giffin, Ryan Loofbourrow and Susan Stieber.

**ABSENT:** Michael Ault.

**BUSINESS**

1. Information: Introduction of Committee Members and Staff

All present introduced themselves. A quorum was established.

2. Information: Background and History of SB 1561 (Loneragan)

Ryan Loofbourrow requested instruction on what sorts of training are already in place for RT officers and operators.

3. Information: Adopted Bylaws Review and Discussion (Syren)

4. Action: Nominate and Elect Chair and Vice Chair

**ACTION: APPROVED – Christina DeMoss-Giffin moved for Linda Budge to be Chair of the Committee ; Susan Stieber seconded the motion. Motion was carried by voice vote.**

**Linda Budge moved for Christina DeMoss-Giffin to be Vice Chair of the Committee ; Tim Brown seconded the motion. Motion was carried by voice vote. ABSENT: Michael Ault.**

Ryan Loofbourrow requested that Michael Ault be removed from the list of Committee Members. Since they work together for the same company, Ryan will be the representative for the Downtown Sacramento Partnership.

5. Information: Review and evaluate staff recommended prohibition guidelines order (Sakaue)

Christina DeMoss-Giffin left the meeting at 9:55 a.m.

6. Information: Discuss Training Program (Sakaue)

7. Calendar: Schedule of future meetings

Linda Budge stated that she has a standing meeting on the 4th Friday of every month.

Previously scheduled meetings set for April 24<sup>th</sup> and May 8<sup>th</sup> have been canceled. New meeting dates have been set for May 1<sup>st</sup>, May 15<sup>th</sup>, June 5<sup>th</sup> and June 19<sup>th</sup>.

**PUBLIC ADDRESSES COMMITTEE ON MATTERS NOT ON THE AGENDA**

There were no members of the public present at the meeting.

**ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 11:06 a.m.



## Training Matrix

### Training Schedule for Regional Transit Employees Authorized to Issue Citations

- Transportation Supervisors:
  - Basic 832 P.C.
  - Pepper Spray
  - Issuing of Citation
  - Sexual Harassment
  - Strategies: Dealing with Difficult People
  - RT General Rules
  - Personal Appearance and Conduct
  - Customer Service
  - Traffic Laws and Basic Accident Investigation
  - Fare Handling
  - ADA
  - Emergency Procedures
  - Safety Procedures
  - Radio Procedures
  - Report Writing
  - Professional Communication
  
- Transit Officers:
  - Basic 832 P.C.
  - Pepper Spray
  - Issuing of Citation
  - Sexual Harassment
  - Strategies: Dealing with Difficult People
  - RT General Rules
  - Personal Appearance and Conduct
  - Customer Service
  - Fare Handling
  - ADA
  - Emergency Procedures
  - Safety Procedures
  - Radio Procedures
  - Report Writing
  - Professional Communication

## **Training Schedule for Regional Transit Police Services Officers/Deputies**

- Transit Policing Introduction
- Public Transportation Overview
  - Systems & Modes
  - Goals
  - Business Model
  - Culture & Attitudes
  - Government Oversight & Funding
  - Audits & Surveys
- Transit vs. Traditional Policing
  - Security Models – Choice
  - Goals – Prevention
    - Crime Prevention Through Environmental Design (CPTED)
    - Training
  - Varying Knowledge
  - Reputation - “O” Police
  - DHS Oversight
  - Best Practices
  - Future of Policing
- Terrorism
  - Transit as a Target
  - Prevention
  - Awareness
- Tactics for Critical Incidents
  - Communication
  - Locate - Multiple Jurisdictions
  - Isolate (Disable) or Evacuate
  - Resolve
- Bus and Light Rail
  - Familiarization with Light Rail Operations and Light Rail Vehicles
  - Familiarization with Bus Operations and Bus Vehicles
- Professional Reading
  - The Tipping Point by Malcolm Gladwell
- Additional Instruction and Training
  - Incident Command System (I.C.S.)
  - National Incident Management System (N.I.M.S.)
  - Standardized Emergency Management System (S.E.M.S.)
  - Regional Transit Rules

- Violations of state law and local ordinances related to transit
- Enforcement procedures
- Radio communications/radio familiarization
- Tactics related to transit
- Strategies: Dealing with Difficult People
- Fare enforcement “blitz” procedures
- Police response for refusal to sign or identify self, etc.



## Senate Bill 1561 Training Outline

**DRAFT 04-03-09**

- PURPOSE
- HISTORY
- LAW
  - Legislative Intent (Author's Concerns)
- IMPLEMENTATION TIMELINE
- COMMITTEE
- CITATION PROCESS
  - Who can cite
- TRACKING AND DOCUMENTATION
- APPEAL PROCESS
- REPORT BACK TO THE BOARD AND LEGISLATURE
- DEALING WITH THE HOMELESS AND MENTALLY ILL
- YOUTH ISSUES